

**Prairie Trails Public Library District
April 12, 2018
REGULAR BOARD MEETING MINUTES**

1. The Board President called the meeting to order at 7:30 p.m.

2. ROLL CALL/PLEDGE

TRUSTEES PRESENT:	DIANE SHIELDS CLAUDIA ROBUCK ANN TROVATO DAVID VIVERITO JANET BENNICK ANITA BYRNE SCOTT BATZEL
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TRUSTEES ABSENT:	NONE
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DIRECTOR PRESENT:	MARY ANN LEMA
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ALSO PRESENT:	REAVIS H.S. STUDENTS
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3. REGULAR MINUTES

MOTION TO APPROVE THE REGULAR MEETING OF MARCH 8, 2018 WAS MADE BY TRUSTEE BENNICK, SECONDED BY TRUSTEE VIVERITO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, SHIELDS, ROBUCK, TROVATO, BENNICK, BATZEL, VIVERITO

ABSENT: NONE

ABSTAIN: NONE

4. AGENDA REVIEW

- None

5. LIBRARIAN'S REPORT

- Director Lema attended the PLA Conference in Philadelphia.
- Our library participated in various community events recently; such as St. Baldrick's at Liberty School and Director Lema presented at Career Day at Liberty also.
- We are hosting an art fair next month on May 9, 2018.
- In Adult Services, Donna Dukes resigned and staff member Sean O'Malley will take her place and start on Monday; we will be hiring to replace his spot.

- Neena Nagpal of Youth Services is interviewing for summer temporary jobs.
- We are hosting a volunteer from the Garden Center for about three hours a week.
- We had a local author presenting a program in Youth Services and a self-defense class for teens in Youth.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE SHIELDS; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: NONE

7. CORRESPONDENCE

- Reliable Fire Equipment will be here on April 17, 2018 for fire sprinkler testing.
- We distributed a Cook County Board of Review Appeal Petition for taxes by Kohl's and the mini mall of Burbank.
- The Management Association Newsletter was distributed highlighting information about service animals and emotional support animals.
- We received a thank you note from the Cook County Clerk's office for hosting early voting.

8. COMMITTEE REPORTS

- We will sealcoat this year with Blackout Sealcoating; and we'll take a look at the sewer covers also.

MOTION TO APPROVE SEALCOATING WITH AN ADDITIONAL \$2,000.00 CAP FOR OTHER REPAIRS WAS MADE BY TRUSTEE BATZEL, SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: NONE

9. OLD BUSINESS

- Rick McCarthy from Studio GC did a presentation for our library.
- This is the first reading of confidentiality of library records from Klein, Thorpe and Jenkins.

- Director Lema ordered plants and applied for a grant application from the Home Depot for the native pollinator habitat we are doing through Lake Katherine.
- The Laconi Trustee Banquet will be May 18, 2018 in Oak Park.
- On Saturday, May 5, 2018 Caleb Kurkowski will be coming to film part of his movie.

10. NEW BUSINESS

- On National Library Week Trustee Byrne wanted to acknowledge the staff for National Library Week.

MOTION TO REIMBURSE LUNCH ON BEHALF OF THE LIBRARY FOR NATIONAL LIBRARY WEEK WAS MADE BY TRUSTEE TROVATO, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:
 AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, VIVERITO, SHIELDS
 NAYS: NONE
 ABSENT: NONE

- The Shedd Aquarium will do an art exhibit which is part of a traveling exhibit and will be here June 11, 2018; we will give out tickets to the Shedd as prizes for summer reading.
- Please fill out the Statement of Economic Interest online.

11. MISCELLANEOUS

- Director Lema distributed articles for library and museum funding; as well as articles from RAILS on Trustee Webinars.

12. ADA REVIEW

- None

13. CLOSED SESSION

- None

14. PUBLIC PARTICIPATION

- None

15. ADJOURNMENT

MOTION TO ADJOURN MEETING AT 8:20 P.M., WAS MADE BY TRUSTEE
BATZEL; SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS
FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, VIVERITO, BENNICK, SHIELDS

NAYS: NONE

ABSENT: NONE