

**Prairie Trails Public Library District  
May 10, 2018  
REGULAR BOARD MEETING MINUTES**

1. The Board President called the meeting to order at 7:30 p.m.

**2. ROLL CALL/PLEDGE**

TRUSTEES PRESENT:	DIANE SHIELDS CLAUDIA ROBUCK ANN TROVATO JANET BENNICK ANITA BYRNE SCOTT BATZEL
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TRUSTEES ABSENT:	DAVID VIVERITO
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DIRECTOR PRESENT:	MARY ANN LEMA
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ALSO PRESENT:	REAVIS H.S. STUDENTS
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**3. ELECTION OF BOARD OF TRUSTEE OFFICERS**

MOTION TO KEEP THE SAME SLATE OF OFFICERS WAS MADE BY TRUSTEE TROVATO, SECONDED BY TRUSTEE BATZEL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, SHIELDS, ROBUCK, TROVATO, BENNICK, BATZEL

ABSENT: VIVERITO

ABSTAIN: NONE

**4. COMMITTEE MEETING APPOINTMENTS**

- The committees will all remain the same per the Trustees; Trustee Bennick will be on the Building Committee.

**5. REGULAR MINUTES**

MOTION TO APPROVE THE REGULAR MEETING OF APRIL 12, 2018 WAS MADE BY TRUSTEE ROBUCK, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, SHIELDS, ROBUCK, TROVATO, BENNICK, BATZEL

ABSENT: VIVERITO

ABSTAIN: NONE

## **6. AGENDA REVIEW**

- None

## **7. LIBRARIAN'S REPORT**

- Director Lema discussed the department head meeting and staff meeting as well as the Shedd Aquarium exhibit coming to the library.
- Adult Services is having summer programs for money saving options.
- Sean O'Malley and Director Lema interviewed for two open positions in Adult Services.
- We received a compliment from the St. Charles Director about our library transit slips.
- Youth Services had a butterfly program of caterpillars becoming butterflies.
- We hosted the Burbank District 111 Art Program which had 428 people in attendance.

## **8. FINANCIAL REPORTING**

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE TROVATO; SECONDED BY TRUSTEE BATZEL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, SHIELDS

NAYS: NONE

ABSENT: VIVERITO

## **9. CORRESPONDENCE**

- The Better Government Association FOIA was discussed.
- We received a letter from the Secretary of State regarding the amount of money they are sending next year for the per capita grant.

## **10. COMMITTEE REPORTS**

- Trustee Batzel spoke regarding Blackout Sealcoating.

MOTION TO HAVE BLACKOUT SEALCOATING REPAIR AND RESURFACE PARKING LOT WAS MADE BY TRUSTEE SHIELDS, SECONDED BY TRUSTEE BENNICK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, SHIELDS

NAYS: NONE

ABSENT: VIVERITO

- We passed the annual sprinkler testing.

- We will set up a date for the personnel committee meeting.

## **11. OLD BUSINESS**

- Introductory Interior Redesign was discussed.

MOTION FOR FACILITY ASSESSMENT PROPOSAL REDESIGN WAS MADE BY TRUSTEE BATZEL, SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, SHIELDS

NAYS: NONE

ABSENT: VIVERITO

- This is the second reading of the Confidentiality of Library Records.
- In the middle of June the native pollinator habitat will be done.
- Caleb K. will be here filming on June 17, 2018, he was also here last Saturday and did some test scenes.
- Please complete your Statement of Economic Interest.
- We met the expectations for the RAILS system membership standards revision.
- No trustees are going to the ATLAS Trustee Program.

## **12. NEW BUSINESS**

- The City Clerk received the Levy Edit Report.
- Kamm Insurance renewed the bond for the crime insurance verification certificate – we are just waiting for the certified copy.
- All new board members have to complete the OMA/FOIA training.

## **13. MISCELLANEOUS**

- Articles regarding Net Neutrality were distributed.

## **14. ADA REVIEW**

- None

## **15. CLOSED SESSION**

- None

## **16. PUBLIC PARTICIPATION**

- None

## **17. ADJOURNMENT**

MOTION TO ADJOURN MEETING AT 8:02 P.M., WAS MADE BY TRUSTEE TROVATO; SECONDED BY TRUSTEE BATZEL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, BATZEL, ROBUCK, TROVATO, BENNICK, SHIELDS

NAYS: NONE

ABSENT: VIVERITO