

**Prairie Trails Public Library District
June 14, 2018
REGULAR BOARD MEETING MINUTES**

1. The Board President called the meeting to order at 7:30 p.m.

2. ROLL CALL/PLEDGE

TRUSTEES PRESENT:	DIANE SHIELDS CLAUDIA ROBUCK ANN TROVATO ANITA BYRNE
-------------------	---

TRUSTEES ABSENT:	DAVID VIVERITO SCOTT BATZEL JANET BENNICK
------------------	---

DIRECTOR PRESENT:	MARY ANN LEMA
-------------------	---------------

ALSO PRESENT:	REAVIS H.S. STUDENTS
---------------	----------------------

3. REGULAR MINUTES

MOTION TO APPROVE THE REGULAR MEETING OF MAY 10, 2018 WAS MADE BY TRUSTEE ROBUCK, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, SHIELDS, ROBUCK, TROVATO

ABSENT: VIVERITO, BATZEL, BENNICK

ABSTAIN: NONE

MOTION TO APPROVE THE PERSONNEL COMMITTEE MEETING WAS MADE BY TRUSTEE TROVATO, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, SHIELDS, ROBUCK, TROVATO

ABSENT: VIVERITO, BATZEL, BENNICK

ABSTAIN: NONE

4. AGENDA REVIEW

- None

5. LIBRARIAN'S REPORT

- The fish display from the Shedd Aquarium was delivered and put on display in the children's department.
- Trustee Viverito entered into the meeting at 7:34 p.m.
- We have 40 adults signed up for summer reading, and 351 children signed up in youth services with a program of a variety of animals to kick off summer reading in the youth department and an Old Time Radio program and Shred Event for adult summer reading.
- We hired Cynthia Peralta in youth services; and Alyssa Dohse and Diane Ray in adult services with a lot of returning temporary employees for summer reading.
- A few staff recently attended a Reaching Forward event at the Rosemont.
- Reliable Fire was called out to replace a faulty sensor.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS AND PLACE THE FINANCIAL REPORTS ON FILE WAS MADE BY TRUSTEE ROBUCK; SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: BATZEL, BENNICK

MOTION TO APPROVE THE TENTATIVE WORKING BUDGET WAS MADE BY TRUSTEE SHIELDS, SECONDED BY TRUSTEE VIVERITO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: BATZEL, BENNICK

7. CORRESPONDENCE

- The Klein, Thorpe, and Jenkins newsletter regarding prevailing wage was distributed.
- The Cook County tax rate report was distributed.
- We will be a Cook County Clerk early voting site from October 22, 2018 until November 5, 2018.

MOTION TO APPROVE EARLY VOTING SITE AT OUR LIBRARY WAS MADE BY TRUSTEE ROBUCK, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: BATZEL, BENNICK

8. COMMITTEE REPORTS

- Blackout Sealcoating did a great job sealcoating the parking lot and replacing the catch basin.

MOTION TO APPROVE THE STAFF SALARIES WAS MADE BY TRUSTEE SHIELDS, SECONDED BY TRUSTEE VIVERITO WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS
NAYS: NONE
ABSENT: BATZEL, BENNICK

9. OLD BUSINESS

- The plants for the Lake Katherine project are ready for pick up, our maintenance employee will pick up and plant.
- On Sunday, Caleb Kurkowski will be filming at the library, he dropped off an insurance liability certificate.
- At 7:45 pm Senator Viverito joined the meeting to speak with the Trustees and Director Lema regarding Burbank's 50th Anniversary in 2020. He would like us to create a local history project to add to the celebration.

10. NEW BUSINESS

MOTION TO APPROVE THE PREVAILING WAGE ORDINANCE WAS MADE BY TRUSTEE TROVATO, SECONDED BY TRUSTEE SHIELDS WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS
NAYS: NONE
ABSENT: BATZEL, BENNICK

MOTION TO APPROVE THE NON-RESIDENT LIBRARY CARDS WAS MADE BY TRUSTEE VIVERITO, SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS
NAYS: NONE
ABSENT: BATZEL, BENNICK

MOTION TO APPROVE THE TENTATIVE BUDGET AND APPROPRIATIONS WAS MADE BY TRUSTEE SHIELDS, SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:
AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS
NAYS: NONE
ABSENT: BATZEL, BENNICK

11. MISCELLANEOUS

- None.

12. ADA REVIEW

- None

13. CLOSED SESSION

- None

14. PUBLIC PARTICIPATION

- None

15. ADJOURNMENT

MOTION TO ADJOURN MEETING AT 7:57 P.M., WAS MADE BY TRUSTEE TROVATO; SECONDED BY TRUSTEE BATZEL WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, VIVERITO, SHIELDS

NAYS: NONE

ABSENT: BATZEL, BENNICK