

**Prairie Trails Public Library District
December 13, 2018
REGULAR BOARD MEETING MINUTES**

- 1.** The Board President called the meeting to order at 7:30 p.m.

MOTION WAS MADE TO MAKE TRUSTEE BENNICK SECRETARY PRO-TEM BY TRUSTEE ROBUCK, SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, BENNICK

ABSENT: SHIELDS, BATZEL, VIVERITO

ABSTAIN: NONE

2. ROLL CALL/PLEDGE

TRUSTEES PRESENT:	CLAUDIA ROBUCK ANITA BYRNE ANN TROVATO JANET BENNICK
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TRUSTEES ABSENT:	SCOTT BATZEL DAVID VIVERITO DIANE SHIELDS
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DIRECTOR PRESENT:	MARY ANN LEMA
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ALSO PRESENT:	REAVIS H.S. STUDENTS PATRONS
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3. REGULAR MINUTES

MOTION TO APPROVE THE REGULAR MEETING OF NOVEMBER 8, 2018 MEETING WAS MADE BY TRUSTEE TROVATO, SECONDED BY TRUSTEE ROBUCK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: BYRNE, ROBUCK, TROVATO, BENNICK

ABSENT: BATZEL, SHIELDS, VIVERITO

ABSTAIN: NONE

4. AGENDA REVIEW

- None

5. LIBRARIAN'S REPORT

- We had our Veteran's Day program with the Reavis band in attendance.
- Director Lema and staff member Neena Nagpal attended a principal's program recently; it was discussed regarding the schools doing a Kindergarten program at the library on 12-19-18.
- We closed on 11-26-18 due to a power outage.
- We had our annual in-service day on 12-7-18; Dr. Beagles had to cancel due to illness – he will reschedule. Diversity Training and Consulting did a program for the staff.
- Director Lema submitted the Tax Levy Ordinance.
- Assistant Director Starr and staff member Dorothy Adgent are attending the Chamber of Burbank holiday event this year; also Sheri Starr has just celebrated 25 years of service at Prairie Trails.

6. FINANCIAL REPORTING

MOTION TO PAY BILLS WAS MADE BY TRUSTEE ROBUCK; SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, BYRNE, TROVATO, BENNICK

NAYS: NONE

ABSENT: BATZEL, VIVERITO, SHIELDS

7. CORRESPONDENCE

MOTION TO ACCEPT TRUSTEE SHIELDS LETTER OF RESIGNATION/RETIREMENT FROM THE BOARD WAS MADE BY TRUSTEE BENNICK; SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, BYRNE, TROVATO, BENNICK

NAYS: NONE

ABSENT: BATZEL, VIVERITO, SHIELDS

8. COMMITTEE REPORTS

- Best Buy submitted a tax appeal for the Cook County Board of Review.
- Electricians will be here on 12-17-18 at 5am working on the library wiring.

9. OLD BUSINESS

- Trustee election is 4-2-19.
- We received a final draft of the audit last month.
- Rick McCarthy of Studio GC will be here at the January meeting with a design proposal update.

10. NEW BUSINESS

MOTION TO APPROVE THE BOARD MEETINGS REMAINING THE SECOND THURSDAY OF THE MONTH WAS MADE BY TRUSTEE ROBUCK, SECONDED BY TRUSTEE BENNICK WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, BYRNE, BENNICK, TROVATO

NAYS: NONE

ABSENT: VIVERITO, SHIELDS, BATZEL

11. MISCELLANEOUS

- The latest ILA newsletter was distributed.

12. ADA REVIEW

- None

13. CLOSED SESSION

- None

14. PUBLIC PARTICIPATION

- A patron inquired about the current library cards; the Board will take his request under advisement.

15. ADJOURNMENT

MOTION TO ADJOURN MEETING AT 7:47 P.M., WAS MADE BY TRUSTEE ROBUCK; SECONDED BY TRUSTEE TROVATO WITH A ROLL CALL VOTE AS FOLLOWS:

AYES: ROBUCK, BYRNE, BENNICK, TROVATO

NAYS: NONE

ABSENT: BATZEL, VIVERITO, SHIELDS